IMC Committee meeting

Date:	Monday, 14 January 2019	
Location:	Dublin Climbing Centre (DCC), Unit 3, The Square Industrial Complex, Belgard Square East, Dublin 24, D24 P5KE	
Present:		
- Chairperson:	Peter Wood	(PW)
- Hut Warden:	Ed Hick	(EH)
- Membership Officer:	Petra Tolarova	(PT)
- Publicity Officer:	Harry McGee	(HMG)
- Secretary:	Matthew Sammon	(MS)
- President:	Cillian Russell	(CR)
- Treasurer:	Sé O'Hanlon	(SOH)
	Áine O'Reilly	(AOR)
	Darragh Doolan	(DD)
Apologies:		
- Archivist:	Jane Irvine	(JI)
- Meets Secretary:	Derek Hendrick	(DH)
- Training Officer:	Andy Minshull	(AM)

Minutes

Item	Action/Decision/Description	Due Date	Who
1	**<u>Minutes of the Committee meeting on Wednesday, 12 September 2018</u>** Approved.		
2	**<u>Matters arising from previous minutes</u>** Detailed below in items 3-4.		
3	**<u>Purchase of a new projector</u>** Approval was given to carry over this action (purchase of a new projector) from the last Committee's list of actions to this Committee's list of action to be taken.		

Actions:

Contact Club member to try out his projector, with a view to purchasing a similar model. AOR

4 Members who have completed forty years membership

SOH has membership data from 1957-2011.

It was decided that there is a potential conflict between GDPR and the traditional method of retaining records of membership (publishing membership lists).

Actions:

To be considered by Technical Sub-Committee. PT PW

5 Correspondence received

Email from Bullock Harbour Preservation Association about Bulloch Harbour News. No action needed.

Letter from Club member concerned about our Data Privacy Policy.

Actions:

To be considered by Technical Sub-Committee. PT PW

6 Nomination of New Members' Champion?

The idea of a New Members' Champion came up at the MI Club Support Meeting in Bray on 22 November 2018.

It was decided that there is no specific need for a New Members' Champion; structures already in place can represent new members.

A query was raised about multiple events being listed on the same day on the Calendar; this is not a technical issue, it is a matter for the Meets Secretary.

Actions:

Encourage a new member to stand as an Ordinary Member at each AGM. All

Revamp the "Guide for new members" that was published in print years ago. HMG

Clarify, i.e. on website, the meets that reoccur annually, so that new members don't have to go through the entire Calendar to find out about them. MS

7 Hut Warden update

Detailed in appended report.

Actions:

Approval was given to pay for the services of an engineer to reinstall hardware removed from an internal Hut wall on the weekend previous to this Committee meeting. EH

8 Meets Secretary

The Meets Secretary did not attend, but sent a message that all meets planned so far were already in the Calendar.

9 Membership Officer update

We have slightly over 200 members at the moment.

Actions:

Debit card problems on GroupSpaces will be investigated by Webmaster. MS

10 Publicity Officer update

There are issues around the distribution of the Newsletter and the viability of its physical publication due to GDPR/opt-in.

A decision needs to be made:
1) Will we continue to physically print the Newsletter?
2) If not, what are the alternatives?

Physically printing the Newsletter costs €600 + VAT, before distribution costs.

Actions:

From a GDPR perspective, it may be possible to distribute the Newsletter as part of the “contract” that a member agrees to when subscribing annually to the Club. This is to be investigated by the Technical Sub-Committee. PT PW

11 Secretary update

No update not already covered above.

12 **Training Officer update**

The Training Officer did not attend, but sent a message asking if a Committee members' climbing evening could be organised, whereby the Committee do a few routes and have a social catch-up, not necessarily every month.

Actions:

Training Officer to organise this. AM

13 **Treasurer update**

Detailed in appended report.

14 **AOR update**

No update.

15 **DD update**

Suggested that new member assessments be used as a way to motivate new members to make continual progress.

16 **Long-term plans**

Long-term planning was discussed under items 17-23.

17 **Co-opting of members to the Committee in non-Officer positions**

Actions:

Eugene S. to be co-opted onto Committee. CR

18 **Financial plans**

Actions:

Bequest/gifts money to be allocated 50% to Hut account and 50% to Club account. SOH

A separate bank account to be opened for Hut savings. SOH

Investigate usefulness of having both BOI "365 online" and BOI "Business On Line". SOH

19 Technical Sub-Committee

Actions:

Set up a Technical Sub-Committee to deal with website and GDPR issues; initial members: PT and PW. Invite Michal Samsel onto the Sub-Committee. Investigate using the website to market the Club to non-members. Investigate look and feel of website.	PT PW
Technical Sub-Committee approves tackling of the Hut Warden's mailbox capacity issues using mass email deletion by that mailbox's owner (the Hut Warden).	EH

20 Finance Sub-Committee

Actions:

Set up a Finance Sub-Committee; initial members: SOH.	SOH
Invite Noel C. onto the Sub-Committee.	SOH
Research the completion of the Financial Records Policy, Reserves Policy and Budgeting and Reserves Policy.	SOH

21 Archival Sub-Committee

Actions:

Set up an Archiving Sub-Committee; initial members: JI, HMG, DD.	DD HMG JI
Organise Hut archival weekends.	DD HMG JI
Contact Cearbhall D. about digitised Newsletter archive.	DD HMG JI

22 Training Sub-Committee

Actions:

Set up Training Sub-Committee; initial members: AM.	AM

23 Other long-term plans

Actions:

Asset inventory will be drafted.	EH
To be discussed at future Committee meetings: ● Consider Paddy O’Leary for Honorary membership. ● Date and location of AGM to be discussed at next Committee meeting. ● Consider Hut as long-term asset of Club. ● Consider plans to replace retiring Club officers. ● Endeavour to pick a Committee meeting date that AM can attend. ● Update Training-related webpages with 2019 training dates.	All

24 <u>Any other business (AOB)</u>

Great Outdoors Gift Vouchers (2 * €25 and 1 * €50) were handed over from Secretary to Treasurer.

Actions:

Pathway from Associate to Full Member to be made clearer (e.g. in New Member’s guide) and communicated more clearly.	HMG
Investigate possibility of IMC expedition.	HMG
Investigate publication conditions associated with Expeditions Grant, due to recipient refusing permission for report to be published on Website.	All
CR has a signed copy of “Moss on the Rock” for the IMC Library, to be given to JI.	CR
Exact date of next Committee meeting to be decided later; to be held in mid-late February.	All

Chair:

Date:

Absence Log, 2019

Meetings→ Who↓	14 Jan	1
AM	A	1
AOR		
DD		
DH	A	1
EH		
HMG		
JI	A	1
MS		
PT		
PW		
SOH		
11	3	Total