Minutes 27/02 - The Harbourmaster, IFSC

Present
Sé O'Hanlon
Andy Minshull
Harry McGill
Brendan Scullion
Gerard O'Sullivan
Thomas Baille-Quinn
Áine O'Reilly

Apologies
Keith O'Brien
Mic Samsel
Ed Hick

Minutes from last meeting
Accepted

Recruitment to committee

1. Brendan proposed as ordinary member by Sé, seconded by Andy, unanimous vote accepting

2. Additional named committee members to be recruited: Chair, Secretary, Archivist. Confirmation that resignations are definite: Mic has confirmed with Matthew , Andy confirmed with Áine Rickard. Discussed whether to confirm with Moira since she does not want to be contacted.
    Action: [tbd]
Agreement that recruitment should be opened up to volunteers from membership.
    Action: Harry to post on forum, WhatsApp and send mail to all members.
Acting secretary will rotate to Harry after Andy has published these minutes. We will rotate the role until a replacement is recruited.

Hut
1. Safeguarding / Sharing
Alcohol policy to be reviewed, drinking outside hut when there is a group occupying main hut exclusively seems reasonable but policy implies this is not allowed
    Action: Discuss with Ed next meeting
Lack of toilet/sink in Cowhouse is a drawback. Compost toilet outside? Or look at plumbing for old toilet.
    Action: Discuss with Ed next meeting
Spare key for hut to be stored in Cowhouse - all agreed this would help with use of Cowhouse when groups present. Group leaders could then lock door at night to enhance safety of minors. Group leader would have to take key out of inside lock though.
    Action: Discuss with Ed next meeting
2. Jason Aherne to start work on damp in upstairs of Cowhouse
    Action: Sé to pay when invoice received

Treasurer
As per report. Hut usage down, insurance up with public liability factor. Discussed ways of encouraging use, e.g. advert in Mountain Log and Scouting newsletter.
Action: Harry investigating (discuss with Ed first)

Correspondence

Sara Marilungo to be paid for fees incurred on Woobox platform for photo competition. See Treasurer's report
Action: Sé to pay Sara

Membership
Quietened down. As per report. Will do a taster day in Dalkey after intro to trad (June) for total newbies not eligible for the course. As initiates last year. Action: Gerard to plan

Environment
1. Energy use in hut the obvious target. Timers on light switches discussed. Wood burning stoves do not heat water.
Action: Tom to review hut energy usage and feedback
2. Cleanup Dalkey (or other areas)
Action: Tom to speak to council before organising anything - need their buy-in
3. Car-pooling in meets to be actively encouraged as an environmental initiative
Action: Tom to liaise with Mic about a standard form for meets owners when running a meet

Website
1. Permissions on forum, posts needing moderation. Basic level is Participant and this now need moderation. Looks like a plug-in compatibility issue. Might not be a quick fix therefore
Action: Brendan continue to investigate
2. Email forwarding to officers who have resigned.
Action: Brendan to remove forwarding on Chair, Archivist (Librarian) and Secretary Blacknight email accounts and cycle passwords
3. Leaving committee process to be defined
Action: Brendan to review committee changeover process and check covers all we have to do when someone resigns, then update webmaster handbook for resignations
4. Password management via FastPass is now enabled, easing admin of passwords
5. CloudCanvas has questionable security. For a number of reasons Brendan is looking at getting us away from that hosting platform.
Action: Brendan to review options and feedback
6. Issues with WhatsApp discussed. GAA problems have been around minors but also adding people to groups against their will. We check that people want to opt in, to main group, and meets specific groups are invited to opt in.
Action: None

Publicity
1. Newsletter by end of March.
Action: Harry to progress

2. Harry needs a password reset for the forum (website)
Action: Brendan to sort

Training
As per report.
1. Michael Duffy training further block to be subsidised but only for people who have not availed of it already this year
Action: Andy to communicate to Michael
2. Train the trainer
Club to pay for. Grant from MI we will match the remainder
Action: Andy to provide quotations
3. Kit for training. No progress, Andy needs help. Suggestion to ask gear heads in club eg John Mansfield, Ian Lawler and Jon Smith
Action: Andy to find a volunteer to help
4. Intro to trad
Admin. Moira was in process of taking handover to help. Tom will help Andy now
Action: Andy to work with Tom

Additional agenda items
Complaints
1 Petra (Matthew)
Auditors report was not requested by last committee meeting. See minutes of last meeting for what was requested. Auditors know the parties in the complaint so are not able to be impartial. Report acknowledged but now need formal impartial mediation.
Action: Committee members apart from Sé to find an impartial mediator and once done, communicate to the parties that this is our approach, in the correct way as recommended by this impartial mediator.
2 Derek
We will use the impartial mediator to help with this complaint as well, as again, we are all biased.
Action: As above

Committee Officers
Webmaster and environment Officer roles to be brought to next AGM to become a committee role in the constitution
Action: Add to list of motions to raise at AGM

Sports Ireland grant
Action: Andy to get more information from Ian Lawlor