Agenda - committee meeting 9th March -2021

Members	Guests
Ian Laewler	Aine
Noel Caffrey	
Barry Denton	
Donal O'Murchiu	
Brendan Scullion	
Petrina Concannon	
Dr John Duignan	
Ed Hick	

Apologies

Meeting location

Due to COVID 19 restrictions we met online in a Zoom session

Agenda

1. Minutes of January meeting JM 2 Minutes
   a. Proposed Donal
   b. Seconded Brendan
2. Correspondence
   a. Email from M Sammon – read along with answer- brif discussion
   b. Email from Cillian Russell –
      i. Not responded to yet, text to be meailed to committee AP1.
      ii. Dr John will help with response AP2.
   c. Clarifying Emails re issue from SoH/GOS/Jon S (cf end).
      i. Brief disucssion
   d. Email from Helen Lawless re Glendalough plans.
      i. Perhaps a good idea to submit a club response as well as encouraging any members to respond. AP3. Letter to MI
   e. Ruth Whelan re club reboot series.
      i. Committee members invited to view.
   f. SE O H's Post on Site. Leave as is , no discussion needed
   g. Ongoing DPC communiques
      i. Please respond to the complaint
      ii. Ack'd
      iii. Request for dates of letters etc
      iv. Ack and passed to MC for comment.
      v. Waiting to see outcome – no indications of timescale yet.
3. Call from Helen Lawless MI re PPE complaints emails Guy Thompson
   a. Diff to deal with – do not engage.

   We then moved to item 8 on meeting structures.

4. Donal O' M -Archivist ; proposed "That the IMC allocates €500 towards the fitting out of secure storage for IMC Archive"
   ~~.~~There is a strong likelihood that we will get use of storage space at the Sport Ireland campus. These funds will only be drawn down when needed. The purpose of the motion is to demonstrate to both MI and Sport Ireland that we have the commitment and the resources to do this.
   Mountaineering Ireland are speaking with Sports Ireland re access for fre, but not a done deal – We need to show commitment. The funds may not be spent at all but should be posted as available..
   Donal then updated the status of the archive project.
   Donal had wanted to organise a steering committee to allow for management of the project and looking for moneys from gov etc.
   In the UK the ladies only "pinnacle club" is 100 years old and they got a UK gov grant of £70K. Donal to talk to people who got that and see their plan of attack/strategies used etc..
   Ed retrieved some of the stuff from the hut and sent to to Donal. A €40 box purchased to ensure it's safe. Donal to get repaid.
   Funding Proposed by Donal O'Murchu s
   Seconded by Ed Hick (and Brendan S)
   Noel and Donal to discuss later in week re pincer movement on MI/SI.
   MI AGM coming up soon so they will wait until afterwards.
   Donal emphasised that ther is a lot of on the site that members do not know about
   Donal to do a blurb for newsletter and a blog.

5. Structure of "new members" programme due to the year that's in it!
   We always do one – so we should continue or at least plan to.
   Noel email sent with details earlier.
   As we have no TO we could hire someone to run the programme. Ambrose is willing.
   There was a spirited discussion
   Tony B - Usually we would have a TO and let them organise. i.e. organise internally and then use trainers as needed.
   Tony B - we should fill the position first should be the goal.
   Donal - We should we headhunt experienced members and then add in external help.
   Current doc is too prescriptive and a less onerous and ore incusive version might be useful . The TO is also an admin person
   Aine – The train the trainer event was used as part of new members prog for many years
   The programme is more than just climbing, a large spcial element - not certified training.
   Ed - I think anybody joining any club in 2021-2022 will accept that things are going to be different than before. We should not kill ourselves to trying to match previous.
   Petrina - likes investing in training the trainers but no so much for training people who may leave. Inculcate them into the club with amore relaxed programme no so muc in rigid adherence to standards. Still safely of course
   Fill all the posts – all of them TO/treasurer/membership.
   Noel - We need to have a program – we need a TO and quickly – any ideas on hwho would be good.
   A number of names were mentioned Tony may talk to a few people.
   John D , Tony B and Noel to discuss. 7:30 Thursday Zoom prior to the talk JM to setup up all AP5. Shortlist as result AP6.
   Ed - Succession planning needs ot be considered. Loads shared and skills promoted. Try and build in for future. Apprentice programme?

6. Status of expeditions panel
   Panel dormant. Formally consisted of Connor o'Cconnor, Dermot Shiels, Mr Scott
   Applications for expedition support.
   Needa a less formal setup. How to reactiviate the group. Will require a constitution read but was established by committee so no AGM permission needed.
   The EP recommends grants and committee can accept or reject.
   Specifically formed from non committee members.
   Aine noted that grant policy on site and list of what has been granted. 2018 last one.
   Donal to 5 minute 1 pager report for next meeting. AP8

7. Motion 2 2017 AGM *on hold until we have a TO*.
   a. That this AGM endorses the document Guidelines for New Members' Programme and instructs the incoming Training Officer, and future Training Officers, to review and update the document at least annually.

8. Discussion re meeting structures. 40-60 minutes more frequently?
   Noel proposed his modified setup, every 15 days.
   Brendan S – Work will fill out to time, more meetings not necessarily more progress
   Donal - do it in a more structured fashion and get it done in less time
   Ed posted in the chat (sound issues on his end)– There's a risk of not having quorum in more frequent meetings
   Petrina - We could use a timekeeper to limit waffling.
   Tony - Have less dross in meetings and do more work offline.
   Petrina – Publish minutes ahead of time and have comments corrections etc done . Then use action logs rather than minutes
   Have the Action logs on google drive. updated by members between meetings.
   Conclusion of discussion – stay monthly and tighten up on processes – see timekeepers, action logs etc.
   We then moved back to Item 4.

   AOB
   1. Aine - AGM we were to look at the complaints process to do some 5.6/5.7 rework. EGNM was proposed at AGM but not agreed on. We did say we would review.
   2. Aine previously did a Project re mental health and climbing which we supported by allowing use of the club name on the application form as a supporting organisation. The Adelaide foundation are offering funding and Aine is looking for similar suppprt. Aine will send on form for review.
   3. The sports grant application did not get done as the process for funding when you are altering a structure requiring planning etc is byzantine and wasn't freasible for this round. It's worthy of future discussion but too complicated to do currently – It may be feasible in 18 months with the next sports grant iteration. Full discussion for next meeting.
   4. Donal – did we get a tax number and if find it record it. We must have one as we have other registratiosn that are dependant. Ian to talk to Noel re tax number – He may have a method of finding the tax number.
   5. Donal mentioned the AGM draft minutes. Noel has the initial draft for review. AP9

   6. Petrina asked for €150 for talk on how to use your smartphone. Presenter is excellent and the subject relevant.

Petrina proposed. Ed seconded
Petrina to clear recording the talk with the presenter AP7

Issues outstanding

1. Action log with Items arising
    a. Wordpress lessons - Brendan
    b. Vacancies– membership, access C&E. Commitee were to consider candidates
    c. communications strategy for presentation at Jan meeting. Sub group to report
    d. Progress on Privacy policy which will allow the Club to function normally – i.e. agreement to membership details in handbook etc
    e. Whatsapp etiquette doc - AIne
    f. BMC RAD app – Noel.
    g. Rules and constitution – Se
    h. Payment methods – Cards cancellation etc.
    i. Finance policy and Budget for 2021.
    j. Club password and storage – briefing from Brendan
    k. To develop and implement a set of behaviours norms for ourselves, ie the committee. Thus guiding our meetings and interactions to secure shorter, more efficient and more enjoyable meetings. Decision - are we willing to support ‘ a drafting for further consideration? Noel 10 minutes.
2. GDPR training for club and members.
3. Policies on website – review and update needed.
4. Club Covid organiser and associated doc’s/methods.
5. Advice re covid organisation and documentation for meets on forum etc.