Agenda - committee meeting 21st April -2021

Members	Guests
Noel	Aine
Donal	
Barry	
JOhn	
Peter O'Neill	
Brendan	
Dr John	
Gerard	
Petrina	

Apologies

Meeting location

Due to COVID 19 restrictions we met online in a Zoom session

Agenda

1. Minutes of January meeting JM 2 Minutes
    a. Proposed donal
    b. Seconded Brendan

Get an and Feb March minutes on website AP1

2. Correspondence
    a. Ongoing DPC communiques
        i. Response sent to DPC
        ii. Ack'd
        iii. Second response from MC but not from DPC.

Discussion ensued with the results;

We should wait for the dpc notification

We should only respond only to DPC

The auditors present suggested that we consider the xls sent as part of the original email from the treasurer.

It was noted that the communication was less aggressive and more conciliatiry in tone.

Gerard a valid point was made re the email, it was as private individual - not chairman

An apology without context would be useless - Do we wish to publish her emails to provide context and this would constitute further “processing”.

No public apology on forum as Auditors previously said not to set precedents

Gerard suggested that the new TO Dermot Shiels be asked not to read to kill the potential for accusations of further processing..

A question was asked re the complainant role as a trustee while not a member– Donal clarified that a Hut trustee doesn’t need to be a member.

We will await the communication form the DPC and act as required.

   b. Aine’s Adelaide foundation grant application
      i. Received and responded to by Secretary.
      ii. Granted by the foundation

3. Co-option of Dermot Shiels to committee
   a. Proposer John
   b. Seconder Brendan
4. Appointment of Dermot shiels as Training Officer
   a. Noel introduced Dermot as potential TO
   b. Proposer Noel
   c. Seconder Dr John

   The auditor Peter asked if we have a treasurer
   Noel – Noted that Se O’ Hanlon – we have an open space
   Suggesting until we find one – Noel will fill role for for 4-6 weeks.
   Noel to do handover with Se next week.
   Committee to think if anyone would suit.covering it.
   Peter left at this point.
   N.B. Se O’Hanlon left the Laptop and materials with the Secretary shortly after the meeting and will do a handover to the new Treasurer when required.
   Ed joined.
5. Expeditions panel Donal 5 minute 1 pager report.
   a. Dona shared screen with 1 pager and spoke to it.
   b. Email address currently is not existing. Brendan set it up before the end of meeting. AP2
   c. Dermot shiels would need to be off the exped committee of it as no committee member can be on it.He is to be removed
   d. Possible include - Barry Watts & Gerry Kenny – proposed by Gerard and Vanessa F proposed by Donal.
   e. Ougoings were Only 500 in last 5 yrs
   f. Donal to approach named people and see if interested in .AP3

6. Whatsapp etiquette – Aine
    a. Adopt etiquette – what to do/not do and how to
    b. Doc to be circulated to see if there are any additional ideas AP4
    c. If Possible circulate to membership for additional review AP5.
    d. We could use other platform if a suitable could be found.
7. Motion 2 2017 AGM left from previous , could not be addressed util we have a T.O.
    a. That this AGM endorses the document Guidelines for New Members' Programme and instructs the incoming Training Officer, and future Training Officers, to review and update the document at least annually.
    b. Noel and Dermot looking at that next week. AP6
    c. Donal says we should review before we use it in the intro 2 trad . John D asked Will we be using Ambrose or others – Noel to discuss with Dermot .

8. Feedback from Womens Zoom meet – Petrina/Aine
    a. Jane Carney – MI may be looking at reducing funding to org's not encouraging diversity – so may be an issue going forward
    b. 9/10 attendees at womens zoom meeting and a dedicated whatsapp group
    c. Not a long term thing but to help connecting
    d. Ideas from meetings and survey;
        i. enhanced mentoring from intro;
        ii. meet sheet to explain equipment ;
        iii. zoom calls before meets to familiarise;
        iv. encourage more women to do meets and lead skills stuff;
        v. funding from JC/MI to do female classes;
        vi. what do people want to use - whatsapp or website.
        vii. We need to be more specific on website amd comm's
        viii. Survey results are on site.
    e. Noel what can they do to recruit newer female members
9. Note on Expedition Grants Panel - Dónal Ó Murchú
   https://drive.google.com/file/d/1poY7k5FvffY5WsPfJxyes4GUTd6sacjb/view?usp=sharing
10. Archivist's report - Dónal Ó Murchú
    https://www.irishmountaineeringclub.org/imc-archive/
    Progessing slower than hoped – it's on the website.
    Intercaction with MI are looking good. Murrough mentioned the project in report to board and they were supportive. Watch this space – no pun intended.
    MI have a long term plan for a mountaineering display/museum area on Sport Ireland (SI) campus. In the meantime we are asking SI for space to work on and securely store archive material. Morrough McD has been speaking with SI. Donal to check with MI next
1. week. Payment print run for Newsletter - funds needed urgently cost agreed for P & P for Newsletter – DR John D AP7
   DR John and Barry layout and sent to Printers – funds needed to had by Friday. €2 per head about €360 all okay

Brendan to do labelling 3-4 a head -
First time in 18 months

2. Agreement for funds for photo competition Dr John D AP8.
   a. 3 prizes - €100 in total
   Gerard provided as card details to DR John
3. Free money from MI - €5 a head for active members
   a. Cliffhangers have used money to do Intro session to get back in shape.
   b. Could use similarly in our membership
   Gerard head count - 174 but 27 don't get MI membership via club .147 – therefore Gerard to contact MI with details AP9.
   We previously mentioned Buffs for that or for people who gave time for free – cost 4.50 plus VAT but cheaper if larger quantities.
   Do postage with newsletter but takes a month so not really a runner
   Do we have graphic design talents in club (requested in Whatsapp)
   Petrina/Ed/ Barry and Noel to look at it.
4. Sports grant application process – Ian Lawler
   Tax number process is still in train.

AOB

1. Ed brief update on hut
   a. Bubble model – only within personal bubble- bubbles not member limited. Member only can book €100 exclusive to hut 2 nights.
   b. No sign of wider groups using in short term
   c. 10 slots filled in next few months

   Members do 'Ed checks' (covid, facilities etc) while there
   Website renewal coming due – Brendan to talk to Gerard re same. AP10
   AGM minutes plus draft watermark for comitte and then Peter woods. AP11
   Secretary to talk to Dr John re Cillian letter. (completed)
   Aine to send Complaints proc doc to to committee for coment.
   Dermot emails – Gerard has responded.
   Noel to send DS note to JM.
   Doodle for first half May re next meeting.

Meeting ended.

Issues outstanding

1. Action log with Items arising
   a. Wordpress lessons - Brendan
   b. Vacancies– membership, access C&E. Commitee were to consider candidates
   c. communications strategy for presentation at Jan meeting. Sub group to report
   d. Progress on Privacy policy which will allow the Club to function normally – i.e. agreement to membership details in handbook etc
   e. BMC RAD app – Noel.
   f. Payment methods – Cards cancellation etc.
   g. Finance policy and Budget for 2021.
   h. Club password and storage – briefing from Brendan

    i. To develop and implement a set of behaviours norms for ourselves, ie the committee. Thus guiding our meetings and interactions to secure shorter, more efficient and more enjoyable meetings. Decision - are we willing to support ‘ a drafting for further consideration? Noel 10 minutes.
2. GDPR training for club and members.
3. Policies on website – review and update needed.
4. Club Covid organiser and associated doc’s/methods.
5. Advice re covid organisation and documentation for meets on forum etc.
6. Aine - AGM we were to look at the complaints process to do some 5.6/5.7 rework. EGNM was proposed at AGM but not agreed on. We did say we would review. Additional info available - AIne